

6/2/2022

TEXAS SOCIETY OF THE
SONS OF THE AMERICAN REVOLUTION, INC.
CHAPTER NO. 57, TXSSAR, INC.

BYLAWS

ARTICLE 1 – MEMBERSHIP

Application for membership in TXSSAR and NSSAR shall be made through this Chapter and sponsored by two members of this Chapter in good standing. Procedures for membership outlined in the Constitution and By-Laws of the NSSAR and the TXSSAR shall control.

The expulsion of any member from this Chapter will require that the same procedure and rules outlined in Article X of the TXSSAR Constitution be followed.

ARTICLE II – FEES AND DUES

Initiation fees and annual dues are established by the National and State Societies. Dues are invoiced and collected in accordance with TXSSAR policy. The TXSSAR returns portions of the funds collected to the Chapter to defray operating expenses of the Chapter. Chapter dues are at the discretion of the Chapter.

ARTICLE III – OFFICERS

PRESIDENT

The President will be the official executive officer of the Chapter, and will be responsible for calling and conducting meetings; appoint the Chairman and members and be member ex-officio of all committees. Agenda of the meetings shall follow procedures outlined in the SAR Handbook. He will be responsible for implementation of the budget; represent the Chapter in public; preside at Chapter Board of Managers' meetings; maintain general supervision over the affairs and business of the Chapter and is responsible for all assets of the Chapter.

The President may appoint such standing or special committees as deemed necessary for the Chapter to conduct business.

1ST Vice-PRESIDENT

The 1st Vice-President shall, in the absence of the President, assume the duties of the President's Office.

2nd Vice-President

The 2nd Vice-President shall serve as a back-up to the President and 1st Vice-President and shall perform others duties as pertain to his office.

SECRETARY

The Secretary shall be responsible for maintaining the official records of the Chapter; record the minutes of all meetings in a neat and legible manner; keeping the register of all members and advise State/National of the membership; notification of all meetings; conducting the correspondence of the Chapter; and in the absence of the President and Vice-Presidents shall preside over Chapter meeting.

TREASURER

The Treasurer shall be responsible for collecting, safekeeping, and depositing all funds in the Chapter; disbursing funds only with the prior approval of the President including pre approved recurring expenses such as meals for Chapter speakers and Newsletter supplies and other expenses as the Chapter directs; filing the required state and/or federal tax reporting; maintaining the financial records in a form ready for audit.

REGISTRAR

The registrar shall receive all new applications for membership, examine the application for completeness and forward the required copies, related documentation, and fees to the State Registrar; maintain records or all applications received, dates of receipt and mailing to the State registrar, and results of interim actions ending in final approval of the memberships; maintain a membership roster which will include deaths, transfers, dual memberships, dues payments, delinquencies, NSSAR number and TXSSAR number.

WEBMASTER

The Webmaster shall be responsible for the information technology maintenance of the Chapter website and posting of requested and appropriate information to the site received from the Chapter officers and members. This shall include Chapter photos, newsletters and documents of an historical significance to the Chapter. He should be versed in the use of HTML for creating, updating and editing the Chapter website. He should periodically review the content of the Chapter's website to ensure it is current, relevant and that all sections of the site work appropriately and as intended.

Historian

The Historian is responsible for preserving the written, print and digital record for the Chapter. He will assist the Webmaster with the collection and making ready items for publishing on the Chapter Website as a means of preserving the Chapter's historical records in perpetuity.

CHAPLAIN

The Chaplain shall assist in meetings by being prepared to offer an invocation and a benediction, proper on such occasions. He works closely with the Secretary to ensure that the passing of a Compatriot is reported to the Texas Secretary. The Compatriot Death Report can be found on the private site under the Reports/Forms tab.

ARTICLE IV – CHAPTER BOARD OF MANAGERS

The Chapter Board of Managers shall be the custodians of all Chapter assets and shall have charge of and manage the business and affairs of the Chapter; prepare a budget (if the Chapter so chooses to do so) to allocate monies for desired programs and activities that are not expressly prohibited in our Constitution; and be responsible for subsequent performance against that budget.

The President and other elected officers, plus the immediate Past President shall comprise the Chapter board of Managers and shall meet at such frequency as called for by the President.

ARTICLE V - INSIGNIA

Chapter officers and members are entitled to wear any of the various medals of the Society as prescribed by the pertinent regulation of the NSSAR. All insignia shall be purchased by the member and shall not be for the Chapter's account except for the SAR rosette which is given to each new member as part of the ceremony welcoming him into the Chapter membership.

ARTICLE VI – AMENDMENTS

These By-Laws may be amended at any regular business meeting of the chapter by a three-fifths vote of the members present, provided that a quorum is present and further provided that the said amendment/s was proposed at least thirty (30) days prior.

ARTICLE VII – EXPENDITURES AND CONTRACTS

No check shall ever be signed in blank and all checks must be signed by the Treasurer (or another Chapter member if one has been designated by the Chapter Board of Managers) whose names are on file at the Chapter's depository institution designated by the Chapter's Board of Managers.

Article VIII – Quorum

A quorum for the transaction of Chapter business shall consist of those members present at a meeting, but a minimum of no fewer than five (5) members in good standing are required to be in attendance. A quorum for the transaction of business of the Chapter Board of Managers shall be four (4).

ARTICLE IX – EFFECTIVE DATE

These Bylaws shall be in full force immediately upon its adoption and the meeting at which it is adopted shall be governed thereby. This document was approved by the membership this day June 2, 2022 during a meeting of the East Texas Chapter #57, TXSSAR Inc.

By: Mickey Cole
Mickey Cole, President

By: Greg Gilliland
Greg Gilliland, Secretary

Date: 6/2/2022

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